



SAN FRANCISCO BRANCH, INC.
Minutes of the Teachers' Committee Meeting
June 29, 2002

At the home of Bruce & Jo Hamilton. Armin called the meeting to order at 2:21 pm.

Present: Cathy Bertics, Coletta & Armin Busse, Juliet Davoren, Jo & Bruce Hamilton, Marianna & Alex Harvey, Bruce Herbold, Susie Langdon Kass, Kathleen McAdam, Claudette Sigg, Alan Twhigg.

Regrets: Sara Gratiot, Lori Howard, Paula Jacobson, Kathy Kennedy, Trina Merriman, David Newitt, Pat O'Brien, Lin Pettengill, David & Avril Quarrie.

Thanks to those who sent regrets in *before* the meeting. That makes life easier on the hosts, and on your secretary and chairman in preparing for the meeting.

Old Business

1 Minutes of March 16, 2002

Moved (Alan/Marianna) to accept the minutes. **Carried.**

2 Party Program Committees

The Valentine's Ball and Oct/Nov programs are done. Please note that there are several very basic dances on the Oct/Nov programs, so you can send your beginners to these dances, if feasible. We noticed our tendency to oscillate between (a) treating these programs as too early for beginners (and thus, in self-fulfilling fashion, tilting the program toward more experienced dancers) and (b) including some very basic dances (perhaps missing an opportunity to cater to our experienced dancers). We wondered how many of the \$2-off coupons get used at these dances; **Susie** volunteered to get that information [getting it for *all* parties is probably a good idea -bh].

Bruce Herbold will include in his next mailing the non-RSCDS dances which are on the Jean Patrick program.

3 Teachers' Workshop

Armin has booked St. Mark's Episcopal Church, 600 Colorado St., Palo Alto for our November 9 workshop with Allison Russell. Alex Harvey reminded us that we need to tell him about special events so he can arrange insurance. We decided to reserve the hall from 9:00 am to 4:00 pm, and to plan on having the workshop run from 9:30 onward, with lunch from Noon to 1:00. **Kathleen** will assist with food, and ask Virginia Bissell if she'll help too. Jo and Bruce volunteered to help also.

Registration: if you want to attend, RSVP to Bruce Hamilton, and include any requests for Allison. We'll collect money (price not yet decided) at the door. Feel free to tell other teachers who you think might be interested.

4 Guidelines for young dancers in classes

[discussed out of order because Cathy and Kathleen were delayed in traffic] At our previous meeting we had approved a set of guidelines and sent them to the Branch Committee. The BC made some small changes and sent the guidelines back to us. Cathy described the changes. We made a small change of our own to the wording of one paragraph. **Moved** (Jo/Susie) to accept the guidelines from Headquarters and the subcommittee's guidelines as amended. **Carried**. We thanked Cathy, Jo, Kathleen and Sheena for their hard work on this.

5 Teacher Training Class

There are 3 branch members who would like to take the Prelim exam and 2 who would like to take the Teachers exam. No one has volunteered to teach the class. It's very late to be starting, should we decide to start. **Moved** (Bruce Hamilton/Coletta) that we not hold a candidate class this year. **Carried**. **Armin** will talk to the prospective candidates. **Bruce Hamilton** and **Armin** will choose an appropriate time to put this on the agenda for the class in two years' time.

6 Suggestions for future TAC Summer School location

Kathleen has heard no suggestions. The committee is still looking for sites, and asks that people send suggestions to Kathleen, <Dancermcadam@aol.com>. They next meet in September.

7 Report on Teacher Resources

Armin has had no replies. No one noticed his request in last meeting's minutes. The secretary will repeat Armin's request in a separate mailing.

We discussed ways to get people to respond to requests for action. One suggestion is to assume that people do not read their minutes, and to place all requests for action in a separate mailing. Another suggestion [nudge, nudge, wink, wink] held that acting as though people do not read their minutes trains them not to read their minutes. We chose to send a separate mailing for this item and the next, and to make the places in the minutes where action is called for more visually distinctive.

8 Report on Monthly Party evaluation

Bruce Herbold has had one reply. Same as previous item: the secretary will include his questionnaire in a separate mailing.

New Business

9 Project to collect past TC minutes and actions

The secretary would like to assemble a complete set of TC minutes. Attached is a list of what I have; **Everyone**, please see if you have any that I'm missing, and send me a copy if you do. **Kathleen** will ask the Branch Archivist (Gene), and will look through her Boxes o' Stuff when she gets back from Scotland.

I want also to assemble a list of the TC actions which are still in force. This means reading all the minutes and making a record of actions with long-lasting effect (e.g. defining a quorum or setting the way we choose a teacher trainer. It does not include approving minutes of previous meetings, choosing program committees, etc.). I need volunteers to help with this: I'll send you a couple of years' worth of minutes, and you send me an email with the relevant actions and the date we took them. **Everyone**, please let me know if you are willing to help. Susie, Juliet, Alan and Armin volunteered at the meeting.

10 Other new business

10.1 Asilomar Friday night coordinator

This will be Paula Jacobson's last year coordinating the Friday night at Asilomar. She'd like to know if anyone is interested in taking it over. It involves choosing the kind of event (concert, dance, both, ...) hiring the staff, getting a program put together, and working with the Asilomar event chair. If you want to do it, or want more information, talk to Paula.

10.2 Branch calendar

We noticed a tension about listing events in the branch calendar. The purpose of the calendar is to help people who are scheduling things avoid conflicts. For that purpose, the more things listed, the better. But we think there's an implication that any event listed there is open to any interested branch member. What does one do about, say, a birthday party? We decided to try this: if an event is not open to everyone, list it anyway but state clearly who can attend.

10.3 Calling Kathleen

Please don't call Kathleen in July. She's not there, and her answering machine fills up. Email her, or talk to Cathy.

11 Date and location for next meetings

- September 21, 2002 at Paula Jacobson's, 1:00 pm (note the time). Dance party afterwards.
- January 18, 2003, time & location TBD. [This was 2002 in your previous minutes]
- April 26, 2003, time & location TBD.

The secretary has sent these dates to Dotty.

Adjourned at 4:06 pm.

Respectfully submitted,

Bruce Hamilton