



SAN FRANCISCO BRANCH. INC.

Minutes of the Teachers' Committee Meeting
Saturday, January 13, 2001 from 02:00 PM

Called to Order at 2:15 pm at the home of Eugene and Virginia Bissel,
101 Via Lucia, Alamo, CA. Many thanks to Virginia for her cookies and hospitality

Attending;

Kathy Bertics, Bruce Hamilton, Gene Bissel, Avril & David Quarrie, Claudette Sigg, Connie Muir, Ellen Aaron, Kathleen MacAdam, Alan Twigg, Paula Jacobson, Coletta & Armin Busse
Bruce Herbold.

Special Guest; Rebecca (Becky) Rowan from Buffalo New York, TAC representative.

Apologies

Juliet Davoren, Sara Gratiot, Susi Langdon Kass, John and Jennifer Kelly, Jo Hamilton, Ron Wallace, Gary Thomas, David Newitt, Emily Evans.

Old Business

1. **Minutes of September 16, 2000** were discussed and accepted.

2. **Report on the Teacher's Workshop 2000** Coletta Busse reported that the Teachers Workshop held on October 21, 2000 in Palo Alto had an attendance of 21. Brenda Burnell did a wonderful job in teaching how to teach and facilitated the exchange of ideas amongst us.

The Teachers Committee would like to thank Virginia Bissel for being there as hostess and catering lunch. We would also like to thank Kathleen MacAdam for hosting a continental breakfast.

3. **Teacher Trainer report** Ron Wallace submitted the enclosed document, which was read and submitted by Armin Busse

4. **Report on Teacher Trainer Job Description** Bruce Hamilton reported that the committee, consisting of Emily Evans, Sara Gratiot, Coletta Busse and himself have generated a document that is now in its second revision. He wishes to obtain copies of past documents before proceeding to a final draft to be submitted to the TC.

5. **CPR Class on March 17, 2001** Susie Langdon Kass sent word with Bruce Herbold that arrangements for the class are proceeding. She reported that the Branch Board has once more agreed to subsidize teachers that wish to participate. Other members of the RSCDS-SF branch are welcome to attend however no subsidy is being offered.

Armin proposed that this become an annual event. Bruce Herbold then proposed that the Teachers Committee establish this as an annual event and then turn it over to the Branch Board. He then also proposed that the Branch purchase an "idiot proof" defibrillator device such as is

now being deployed in Aircraft and other public sites. This would then be included in Branch equipment and brought to Branch events. Paula will take this item to the Branch Board.

Action Item; Request that Susie put together a flyer to be included in these minute as well as disseminated through out the classes.

6. Report on Program Guidelines Alan Twigg submitted the Guidelines (enclosed). These guidelines were the work of the subcommittee Alan chaired consisting of Coletta Busse, Bruce Herbold, Andy Imbrie, Paula Jacobson, Susie Langdon Kass, and himself.

The Chairman told the subcommittee “great teamwork...good work”

Action Item; All teachers should review the enclosed document for discussion at our next TC meeting.

7. Report on Briefing Guidelines Juliet Davoren submitted the enclosed document “Beyond Words” Briefing Scottish Country Dances at a Formal Ball. She sent a letter, which was read by the chair and is also enclosed. The TC wishes to thank Juliet for her good work.

Discussion followed on the possibility of utilizing this document in a workshop. Other training at this mini-workshop might include how to MC (how to tell when an encore is REALLY necessary). Bruce Hamilton will resurrect and revise his document on that topic.

Ellen Aaron Proposed that “Beyond Words”, “Programming Guidelines” and the revised “MC” document be included in the New Teachers Packet.

Alan Twigg proposed that these and other documents generated be maintained in a binder by the TC chair so as not to have to reinvent them in the future.

Action Item; Coletta Busse, Juliet Davoren and Bruce Hamilton to facilitate a mini-workshop to be presented in conjunction with the June 16 TC meeting.

Action Item; The Chairman to contact Greg Resnick, the Webmaster for RSCDS-SF.ORG, to discuss the possibility of a Teachers Page. These documents could then be made available over the branch website.

8. Report on TAC Summer School Plans Kathleen McAdam introduced Becky Rowan as a representative from TAC who had come to view the proposed site for the 2001 Summer School.

Becky encourages all to attend the **TAC AGM Weekend August 10, 11, and 12**

.....at Mills College in Oakland

Please send suggestions for ROUND TABLE discussions to gaudete@buffnet.net

Volunteers to facilitate the Round Table discussion are also being sought.

If you do not have access to email and would like to make suggestions or volunteer, please contact Kathleen MacAdam at (925) 934-6148 or Armin Busse at (408) 586-8478

“You should take this opportunity to be heard. We need to hear from you. We also need to have a wonderful time.” Becky told the committee. “Great teachers, great music.... Here’s an opportunity to dance with people who don’t need your help....have the joy of (simply) dancing again.”

This is an opportunity to network with teachers from all over this continent and the world.

Teaching the Weekend will be Gary Morris of New Zealand. Teaching at Summer School the following week will be Ellie Briscoe, Bill Zobel and other to be announced.

Becky polled the group to find out how many might be interested in attending as day students. She went on to mention that even teachers who are not currently members of TAC are welcome. June Shore would b delighted to sign them up on the spot at the cost of \$20 and proof of a Teachers Certificate (either Full or Prelim). Becky also noted that spouse/sig ot will be

welcome to attend the AGM Ball, but that the workshops were limited to teachers only. “Spousal” packets will be available soon.

Kathleen then made a call for volunteers. They especially would like to find a

-Volunteer Photographer

- Decorations for the Banquet and Ball and folks to do the decorating
- Campus Liaison
- First Aiders
- Hospitality Volunteers to host out of towners before, or after the event
- Knowledgeable persons to provide information and directions to local sites
- Donations for Raffle prizes and little goodies for the packets

New Business

1. Selection of new Teachers’ Committee

Chair; Armin Busse has agreed to another term and the vote carried.

Secretary; Coletta Busse has agreed to another term and the vote carried.

Program Coordinator; Bruce Herbold

(Kathleen nominated Bruce, Armin Seconds. The nomination was put to the vote and carried).

The Teachers Committee wishes to Thank and Acknowledge Alan Twigg for the time and excellent work he did in providing continuity in the branch monthly party programs and for convening the subcommittees who drew up those programs.

Bruce Herbold proposed a BALL Continuity Rep. Coletta nominated Alan Twigg, as a good candidate as he was the convener of the Ball Program Guideline subcommittee. Alan agreed and was affirmed by those present.

TAC Area Representative; Kathleen has agreed to continue in this position through the end of August, the end of Summer School.

Action Item; Volunteers are sought to succeed Kathleen in September. She is willing to train.

Please contact Kathleen if you are interested in this position.

2. Selection of Party Program Committees

First listed is the Convener of that subcommittee

Jean Patrick Dance Pleasanton 2001 (due 4/1/01) Avril Quarrie, David Quarrie, Alan Twhigg
Kim McGarrity Memorial Ball 2001 (due 4/15/01) Coletta Busse, Jo Hamilton, Alan Twhigg
Oct / Nov Monthly Party 2001 (due 8/1/01) Bruce Herbold, Paula Jacobson, Sara Gratiot
Valentine's Ball 2002 (due 8/15/21), Connie Muir, Juliet Davoren, Alan Twhigg
Dec / Jan 2001/2002 (due 10/1/01) Bruce Hamilton, Ellen Aaron, Bruce Herbold
Mar / Apr 2002 (12/1/01) Marianne Harvey, Lin Pettengil, Bruce Herbold
May / June 2002 (due 2/1/02) Paula Jacobson, Brian Campbell, Bruce Herbold

Please check the above list carefully. IF YOU ARE UNABLE TO SERVE ON THE COMMITTEE YOU WERE VOLUNTEERED FOR PLEASE CONTACT COLETTA BUSSE OR BRUCE HERBOLD IMMEDIATELY

There was much discussion as to why the Jean Patrick dance program needed to be prepared so early as this caused difficulties last year. The discussion was tabled and may be discussed in future meetings.

3. Fall 2001 Teacher's Workshop

Avril Quarrie, in her capacity as Teacher Liaison for the Asilomar Workshop, has been negotiating with Johan McLean to come teach our Teachers Workshop in October. Unfortunately Johan is unable to come as early as the previous weekend, nor stay as long as the following. It was proposed that this year the Workshop be held on a weeknight to accommodate Johan's schedule. It was so moved and the motion carried.

THEREFORE: we will be having the Teacher's Workshop, October 30, 2001 (Tuesday)

Location TBA, time approximate 7:00pm to 10:00pm

Action Item; If you have a recommendation for a site or ideas on how to facilitate the attendance of more of our teachers please contact Coletta Busse immediately.

Action Item; Please forward suggestions for possible topics to Armin Busse.

Already submitted; Vocal Coaching for teaching

4. Verify date and select location for next meetings

March 17, 2001 in conjunction with the CPR class. *Location;* the home of Susie Langdon Kass. (Subject to confirmation with Susi) *Time* 5:00pm. Since this is late in the day on St. Patrick's Day it was proposed we make this a potluck meeting. Flyers will be distributed should that be the case.

June 16, 2001 A mini workshop is proposed for this meeting. *Location;* TBA

.....*Time;* 2:00 pm.

Action Item; Gene Bissel and Kathleen MacAdam to inquire as to the availability of the Veteran's Hall in Lafayette. Suggestions for alternative locations welcome.

September 29, 2001 with October 13 as alternate. Please contact Armin Busse as soon as possible if there are reasons the later date is preferred.

Please review these dates and put them on your calendar. It is important to the branch that their teacher's voices be heard. Our collective voice is stronger if more of us participate.

At 4:40pm motion to adjourn was made and seconded. The motion carried.